

FIRE AND EVACUATION PLAN

(Revised JUNE 2023)

Trigger: A fire/smoke is seen or reported within Oakwood Estate, or nearby, that may threaten the Estate.

The response sequence is as follows:

First call WATCHCON on 021 790 9333 and report the fire

Then post a fire notice on the OAKWOOD CHAT GROUP & OAKWOOD SECURITY GROUP

Then call the FIRE DEPARTMENT on 021 790 5980 and report the fire.

Then call Enviro Wildfire Services IF THE FIRE IS OUTSIDE OF THE ESTATE
Rob Erasmus on 083 411 3378

Below are the contact details of the FIRE RESPONSE TEAM at Oakwood

Name	Contact	Address
Nav Vaughn	021 790 4695 / 083 208 5667	1 Oakwood Lane
Jeremy Elson	/ 071 144 8778	8 Oakwood Lane
Grant McGregor	021 791 0201 / 083 460 2737	1 River Walk
Frank Holland	021 790 1010 / 082 340 3049	4 River Walk
Garth Alistoun	021 790 1806 / 060 529 8170	3 Grotto Way
Grant Brendsen	021 790 7198 / 082 551 3552	11 Grotto Way

2. TAKE ACTION

Immediate Action before the Fire Dept arrives (by trained Fire Response Team)

- ✓ Assess the situation; what can be done to **minimize spread** or damage? Evacuate (if necessary) occupants in the immediate area.
- ✓ **Security** to ensure **access routes for the Fire Dept** vehicles is not obstructed.
- ✓ **Security** to **turn off electric fence** if the fire is near or outside of the fence.
- ✓ **Fire Response** to set up nearest **fire hydrant** and run out hose/s.
- ✓ **Security** to **minimize traffic and onlookers** in the immediate area.
- ✓ **Fire Response** **remove, or cool with water, hazardous substances** including gas bottles, fuel tanks etc. if this can be done safely.

3. EVACUATION

Initiate the Evacuation Plan – Should the entire Estate be under threat

- **Electric fences** to be turned off.
- **Security** or key holders to **open all relevant gates**. (See attached map for emergency exits).
- **Fire Response and Security** to alert people with a **loudhailer/siren** to leave by vehicle via the main gates. Residents to be told to sound their car hooter to help raise the alarm.
- **If fire prevents** people from reaching the main gates **Security and Fire Response** to instruct residents to **use the pedestrian exit gates on foot**.
- **All residents** meet at the assemble point which is the **area immediately outside the estate in front of the Oakwood Lane Security office** to ensure everyone has been accounted for.

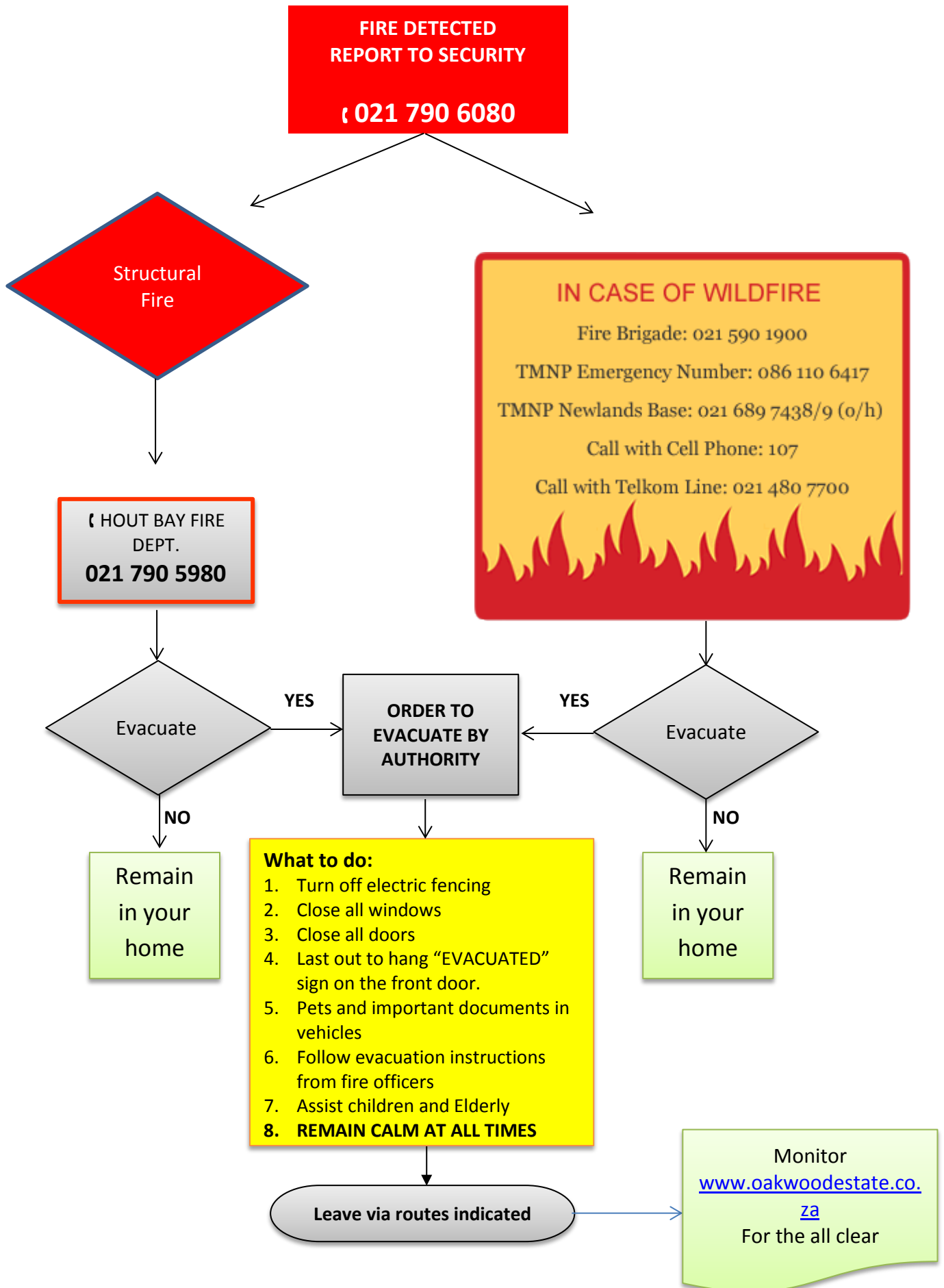
GUIDELINES FOR RESIDENTS

1. If you see a fire in or near the Estate, **Watchcon on 021 790 9333** and describe what you have seen and where. Security will initiate the emergency response plan above.
2. Stay within your property unless it is imperative to leave for your own safety and that of your fellow occupants. Wait for an order to evacuate.
3. Do not turn on your irrigation systems or use your garden hose to wet your property. The fire hydrants on the Estate are connected to the Municipal water supply and the water pressure to the fire hydrants will be adversely affected should every household do this. This excludes sprinklers on thatched roofs which should be used in the event of fire.
4. Do not block the roads; keep your vehicles well clear.
5. Should you receive the order to evacuate, do not attempt to take your household contents with you. **People and pets are the priority**; ensure everyone in your property is accounted for. **It is suggested that you proactively plan as to what you**

would take in the event of needing to evacuate [i.e. important chronic medication, small irreplaceable items or documents etc. – the rule is to take only what you can carry in a back pack that is made of cotton or nonflammable material]

6. Attach an **'Evacuation Sign'** to your front door.
7. Make your way in an orderly fashion to the main gates, or as directed by Security/Fire Officers, sound your car's hooter to alert others.
8. If vehicle evacuation is not possible, leave your vehicles (**do not block road access for emergency services**) and proceed on foot to the nearest pedestrian point or as directed by a Security/Fire Officer. See accompanying map for emergency exits.

FIRE DEFENCE RESPONSE FLOW CHART REV 1. Dated 010915



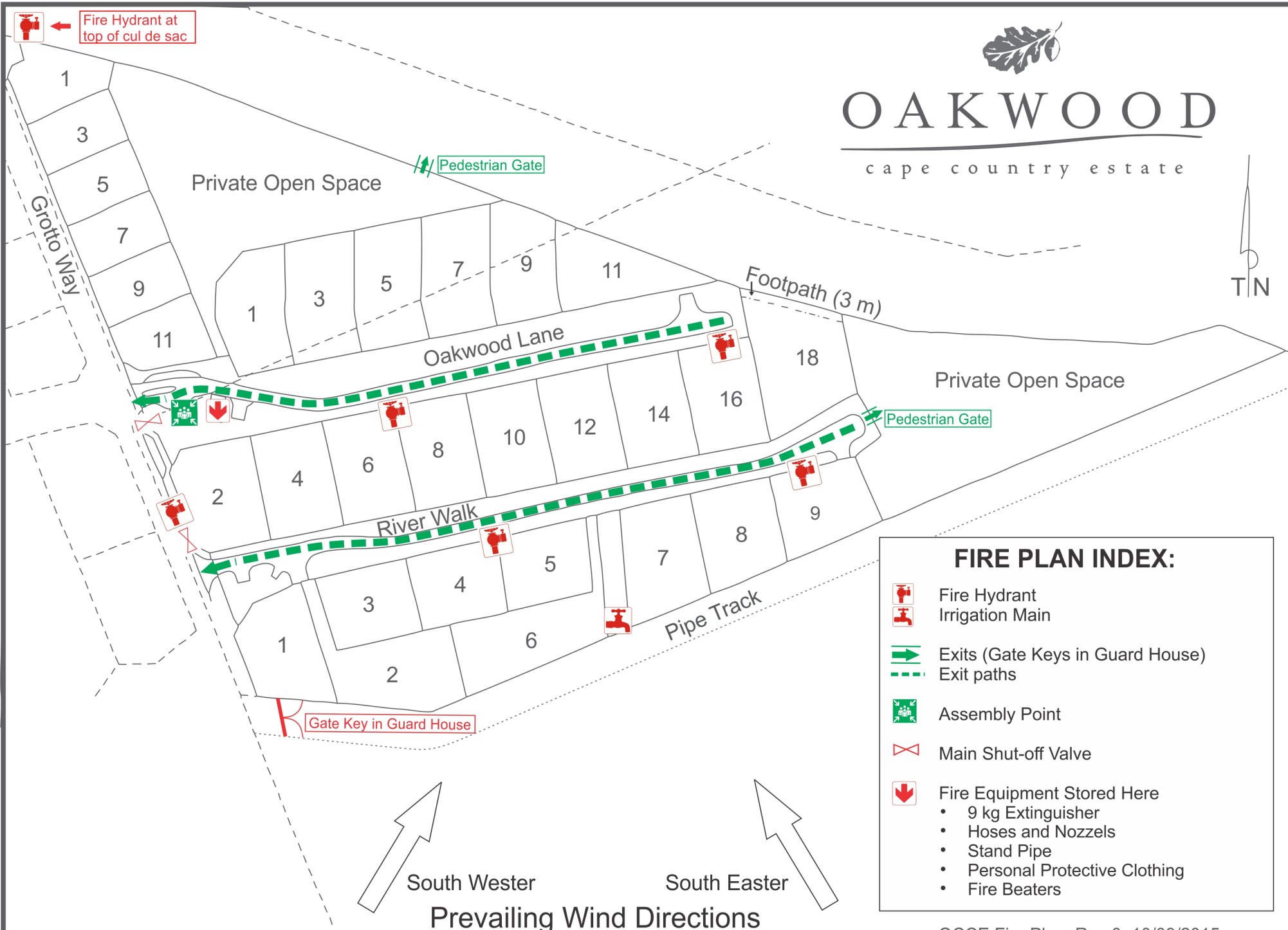


Fire Hydrant at
top of cul de sac



OAKWOOD

cape country estate



FIRE PLAN INDEX:



Fire Hydrant
Irrigation Main



Exits (Gate Keys in Guard House)
Exit paths



Assembly Point



Main Shut-off Valve



Fire Equipment Stored Here

- 9 kg Extinguisher
- Hoses and Nozzels
- Stand Pipe
- Personal Protective Clothing
- Fire Beaters

**HOUSE
EVACUATED**

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EVACUATED**